KISI-KISI GRADE 7 ICT NON PROGUL

Hardware, Software, Microsoft Office/Word, Table of Contents, Bullets & Numbering, Certificate

No.	Material	Indicator	LOTS	MOTS	HOTS	Total
1	Hardware	Identify hardware, types, and functions	5	4	2	11
2	Software	Identify software, operating systems, and functions	4	3	2	9
3	Introduction to Microsoft Office/Word	Identify Microsoft Office applications and basic Word functions	2	5	2	9
4	Table of Contents	Understand and apply Heading Styles and Table of Contents	3	7	5	15
5	Bullets & Numbering	Identify and apply Bullets and Numbering appropriately	3	7	3	13
6	Certificate	Identify certificate components and apply basic formatting	3	8	2	13
	TOTAL		**20**	**34**	**16**	**70**